



# Sponsored Programs Services OMB Circular A-133 Certification form

DATE:

INSTITUTION NAME:

AUDIT CONTACT INFORMATION

NAME:

EMAIL:

Our records indicate that your organization is a sub-recipient of funds from Washington State University. In order to fulfill our obligations under OMB Circular A-133, we require all sub-recipients to provide the information requested below for FY 2013 within 30 days.

Please mark the appropriate box:

	<p>We completed our A-133 audit on _____ for Fiscal Year ending _____. There were no findings related to subaward(s) from WSU. No follow-up action is required by WSU as the pass-through entity.</p> <p><b>A complete copy of the audit report, which includes exceptions, corrective action plan and management response, is either enclosed or available online at:</b></p> <p><a href="http://www.">http://www.</a></p>
	<p>We completed our A-133 Audit on _____ for Fiscal Year ending _____. There were findings related to subaward(s) from WSU.</p> <p><b>A complete copy of the audit report, which includes exceptions, corrective action plan and management response, is either enclosed or available online at:</b></p> <p><a href="http://www.">http://www.</a></p>
	<p>Our completed A-133 Audit will be available on _____ for Fiscal Year ending _____. We will forward a complete copy of the audit report at that time unless it will be available online at:</p> <p><a href="http://www.">http://www.</a></p>
	<p>We are not subject to the requirements of A-133 because: <i>(check all that apply)</i></p> <ul style="list-style-type: none"> <li>Our organization is for-profit.</li> <li>Our organization is based outside the United States.</li> <li>Our organization expended less than \$500,000 in Federal funds.</li> <li>Other</li> </ul> <p><b>However, we enclose the following for your records for Fiscal Year ending</b> <b>(Submit one of the following - REQUIRED)</b></p> <ul style="list-style-type: none"> <li>Audited Financial Statement.</li> <li>Independent Auditor's Management Letter.</li> <li>Other</li> </ul> <p>Our organization does not have audited financials.</p> <p>NOTE: WSU may request additional information and/or documentation to ensure proper stewardship of federal funds.</p>

If you have any questions, please contact the Washington State University Sponsored Programs Services by e-mail: [sps@wsu.edu](mailto:sps@wsu.edu) Thank you for your prompt attention to this matter.

I certify that the above checked box is appropriate for the organization I represent. Further, I certify that all relevant material findings contained in the audit report/statement have been disclosed.

Signature of Authorized Institutional Official: \_\_\_\_\_

Print Name: \_\_\_\_\_ Print Title: \_\_\_\_\_